



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL WORK SESSION
May 12, 2021 AT 6:15 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

SPECIAL NOTICE: BY NEW PROCLAMATION OF THE MAYOR, DUE TO SIGNIFICANT PROGRESS IN THE BATTLE AGAINST THE COVID-19 PANDEMIC, THE MAYOR AND COUNCIL WILL RESUME IN-PERSON PUBLIC MEETINGS, BUT WILL CONTINUE TO OFFER A REMOTE ACCESS FORMAT. MEMBERS OF THE PUBLIC MAY COME TO TOWN HALL TO ATTEND THESE MEETINGS OR THEY MAY ATTEND BY GOING TO [OR CALLING TO]: <https://www.facebook.com/HuachucaCityAZ> or 520-844-2096. IN ADDITION, THE MAYOR HAS RESUMED IN-PERSON CALLS TO THE PUBLIC AT THESE MEETINGS. HOWEVER, MEMBERS OF THE PUBLIC MAY STILL CHOOSE TO SUBMIT WRITTEN COMMENTS TO THE TOWN CLERK TWENTY-FOUR HOURS IN ADVANCE OF THESE MEETINGS.

ADVANCE NOTICE OF ALL MEETINGS CAN BE FOUND AT THE TOWN'S USUAL AGENDA POSTING LOCATIONS, INCLUDING THE TOWN'S WEBSITE <https://huachucacityaz.gov/>

AGENDA

A. Call to Order – Mayor 6:15 pm

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

Roll Call.

Present: Johann Wallace, Keith Settlemeyer, Cynthia Butterworth, Christy Hirshberg, Debbie Trate, Jean Smelt, Suzanne Harvey (Not voting), Brandye Thorpe (Not voting), Thomas Benavidez, Attorney (Not voting).

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

Discussion on Developing the Budget for the Upcoming Fiscal Year [Manager Harvey] – The Council will work on establishing a tentative budget for the fiscal year 2022. All town revenues and expenses may be discussed, along with budget priorities, budget adoption timeline and process, anticipated taxes and fees, capital improvements, and personnel and equipment costs in all town departments.

Motion: Item C.1, **Action:** Open for Discussion Only, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Manager Harvey goes over the Enterprise Funds' revenues and expenditures. For the Water and Sewer revenue, Mayor Wallace reminds Manager Harvey that the rates increase each January so that should be accounted for. Jim Halterman goes over the proposed Water expenditures. Suggestions are made for the purchase of equipment to save on fees for renting the equipment when there are massive breaks. Mayor Wallace also asks that there be a plan created to start replacing the old water meters before they break. Jim Halterman goes over the projected Sewer expenditures which include the payment for the WIFA loan. Matthew Doty goes over the proposed Landfill expenditures. Mayor Wallace asks why Council was told 2-3 years ago that the equipment that is currently at the landfill was sufficient if it is not. He asks that it be looked into.

Manager Harvey asks for one more work session before the budget is approved. It is decided that the last work session will be on June 9, 2021 with the final budget to be approved on June 24, 2021.

D. Adjournment

Motion: 7:26pm, Action: Adjourn, Moved by Johann Wallace, Seconded by Christy Hirshberg. Motion passed unanimously.

Approved by Mayor Johann R. Wallace on May 20, 2021.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Brandy Thorpe,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on May 12, 2021. I further certify that the meeting was duly called and a quorum was present.

Ms. Brandy Thorpe,
Town Clerk